



Meeting Minutes

Date: Tuesday August 18th, 2020

Time: 9:00 hrs Pacific, 10:00 hrs Mountain, 11:00 hrs Central, 12:00 hrs Eastern, 13:00 hrs Atlantic

Duration: 1 hour

Attendees: Jody Max, Michelle Jensen, Corinne MacNab, Samantha Regrets, Tricia Hutton, Dianne Levesque, Veronica Javier,

Guests: Calgary Social Worker Nanette Durand

Regrets/Absent: Carly Froese, Samantha Mason

	Item	Discussion/Decision	Action/Follow-up
1.0	Welcome	Corinne welcomed group.	
2.0	Review and acceptance of minutes.		
	Approval of the agenda/ Additions	<p>Additions to agenda: Review speakers (Veronica).</p> <p>Add to business, nominations (Michelle).</p>	Corinne will add password to invite next month.

<p>3.0</p>	<p>Old Business</p>	<p>Review certification material – (Corinne).</p> <p>Letters to managers informing of CANSW and Awards (Dianne & Sarah.)</p> <p>All letters are done, including French letter to managers translated by Dianne, as well as criteria for awards.</p> <p>Only item outstanding: contact in Quebec to determine where the dialysis units are.</p> <p>Jody has connections in Quebec. Corinne asked that a Save-the-Date flyer be sent out with the letter, but at this point we don't have everything in French, so we will hold off for now.</p> <p>Dianne noted she can put her bio in French on the website so that the membership has a French contact.</p> <p>Meeting with Avtar deferred (Sarah). It will be asked If he could update the package on adding information to website.</p>	<p>Dianne will e-mail Jody for contacts for Montreal and Quebec.</p> <p>Dianne will add her bio in French onto the website.</p>
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<p>4.0</p>	<p>New Business</p>	<p>We had a request from Robert that we have our minutes on the website. We do have a place for them on the website under committees.</p> <p>Corinne suggested past years in our archives cloud. Agreement from the team to put them on the website. We will start from August 2020. Last few (Since March 2020) meetings have mostly been sharing about Covid and not formal business meetings.</p> <p>Andrew Mantulak, PhD SW Kings University Western, contacted Corinne. He and a colleague are proposing doing research on social workers during Covid, and the challenges during the pandemic. Looking to do research with our membership. It was noted social workers were not included in pandemic pay, and some of our SW's were on the front line.</p> <p>Corinne suggested if research was done, that Andrew present at the conference next year. Michelle added he is a former of Jane Dick's award.</p> <p>Agreement to let Andrew survey membership once their research proposal is approved</p>	<p>Dianne will add minutes to committee section on website starting in August 2020.</p>
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		<p>Conference planning update (Corinne) Committee met last week. Save the date flyer went out to membership, sponsors and contacts, advertised widely.</p> <p>We will send out tidbits about the speakers as we go along, once secured with bios.</p> <p>Fees for conference were discussed and decision was to have it free for membership, 25\$ for non –members, with reimbursement if people want to join CANSW.</p> <p>Corinne and Samantha met with Janice from the Kidney Foundation to do a tour backstage of the Zoom webinar package. Sarah is going to upgrade us to that Zoom, starting with 100 participants, and as registrations come in, we can go up 500 or more.</p> <p>Samantha will put together the agenda for the conference. Decision to be made about who will be hosting.</p> <p>Corinne asked if there are any edits to sponsor or speaker letters (attached to agenda).</p>	<p>Corinne will let Andrew know that there is agreement from the executive to go ahead with process.</p>
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		<p>Dianne suggested a free membership for next year as a door prize. Corinne suggested one or two. Tricia suggested could be for those who attend the AGM. Michelle likes the idea and suggested having one each day for membership. Tricia wants to make sure it goes to those who actually participating. Corinne noted that you can see on Zoom who is registered. It's a great incentive to those who would like membership. They will discuss more during conference planning.</p> <p>Michelle: Nominating committee</p> <p>As past president-she will form nominating committee. Will have 3-4 members, one from West, central and east. She would like to know the term updates from members. She will be reaching out to everyone to confirm. (Aman has invited Nanette to attend meeting today, who will possibly replace her as AB rep.)</p> <p>Update is as follows:</p> <p>Corinne year one of first term, Tricia-year one of first term, Jody- year one of first term, Veronica- second year of first term, Aman is two of second</p>	<p>Let Michelle know if we are aware of interested candidates.</p>
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		<p>term, Dianne- is first year of second term, Carly is first year of first term, Sarah-thinks she is second year of second term, but Corinne/Michelle will look it up.</p> <p>Certification- Corinne has not yet heard from Christine-it is our goal to eventually have some kind of certification process. Looking at this point at an orientation model, have to make sure managers are aware of us first. We have had wonderful work done so far by Christine, and it may take a while to get to a completed process.</p> <p>Roundtable sharing from executive members. members</p> <p>Next Meeting: September 15, 2020.</p>	<p>Please provide feedback if you have any further suggestions to Corinne.</p>
5.0	Standing Items		
6.0	Adjournment		

