



## CANSW Meeting Minutes for Annual General Membership Meeting and Roundtable

**Date:** Thursday September 26<sup>th</sup>, 2019 in Saskatoon, SK.

**Time:** 12:30-2:00 pm CST

**Duration:** 1.5 hours

**Attendees:** Tricia Hutton, Rachael Charpentier, Lisa Ben, Jody Max, Michelle Jensen, Neil Thompson, Corinne MacNab, Michele Hoffert, Anna Deveaux, Alex Scott, Lauren Kapphahn, Lynn Beerman-Sabo, Samantha Mason, Mike Brodie, Michelle Friesen

**Online participants:** Carly Froese, Monica O'Donell, Shirley Pulkkinen, Marisa Reise, Dianne Levesque, Sarah Allen, Amanda Lee Paget, Gloria Mullin.

**Guests:** N/A

**Regrets/Absent :** N/A

	<b>Item</b>	<b>Discussion/Decision</b>	<b>Action/Follow-up</b>
<b>1.0</b>	<b>Review and acceptance of minutes. Approval of the agenda</b>	Michelle-Approval of the agenda Any additions. None	
<b>2.0</b>	<b>Minutes from 2018</b>	Michelle— Dianne will try to get minutes during meeting for AGM 2018 sent out on list serve for review.	

3.0	<b>Introduction of Executive Team</b>	<p><b>Michelle</b>-Introduced members of the executive Team.  Michelle Jensen-President  Corinne MacNab- Vice President  Neil Thompson-Past President  Tricia Hutton-MAN/Sask Representative  Sarah Allen-Treasurer  Veronica Javier-ON Representative  Amy Frey-BC Representative  Dianne Levesque-Secretary  Anna Deveaux-Atlantic/Quebec Representative  Aman Dhaliwal-AB /NWT Representative</p>	
4.0	<b>President's Report</b>	<p>President report presented by Michelle- Word of Welcome to the 41st conference in Saskatoon. Following the AGM roundtable discussion to follow. Michelle read President's report. Highlighting 40th anniversary, changes to staffing recommendations, modernization of the CANSW website, updating policy, staffing recommending and procedures, along with National Kidney Foundation. Michelle highlighted she will be passing the torch too Corinne. Commend the work of Tricia, Rachel and conference committee and acknowledged work of executives committee. Neil Thompson made the motion to accept the report as submitted and it was seconded by Anna Deveau.</p>	
5.0	<b>VP Report</b>	<p>Corinne MacNab submitted VP Report. Motion to accept Corinne's report as submitted. Lisa Ben made the motion and seconded by Tricia Hutton. Corinne made note of changes to be made with the agenda, the agenda from last year.</p>	

6.0	<b>Treasurer Report</b>	Sarah Allen submitted Treasurer Report Motion to accept Sarah's report made by Corinne MacNab and motion seconded by Tricia Hutton.	
7.0	<b>Regional Report</b>	Regional reports received and sent to the list serve.	
8.0	<b>New Business</b>	<p><b>i)2020 Annual Conferences-Corinne, Michelle, Veronica</b></p> <p>2020 annual conferences-we had an opportunity at a roundtable discussion this morning about options going forward, strong recommended to try to partner with CANNT</p> <p>Recognize we greatly value having our own independent stream and we look at ways to partner with kidney foundation, however having our own separate stream. Any additional comments online. Inviting comments. Looking at Friday/Saturday for an annual conference. Anything to add to group- Shirley P- from online-helpful to put a survey monkey to look at more options and feedback, highlighting financial difficulty.</p> <p>Michelle recognized those participating online and type comments as there is ability to be able to type your comments.</p> <p>Michelle highlighting there's a strong sense to make it accessible as possible for everyone.</p> <p><b>ii)Website-Michelle-</b></p> <p>Virtually done and looks great and it is in the staging process for those to see. Michelle will send those</p>	

online the link on Monday. It has been a worthwhile effort and has been modernized by a person in Halifax and much more user friendly. It will be a vital resource. Michelle highlighted we have been busy last year in trying to update.

**iii)Scope of Practice and Staffing Recommendation by Modality-Corinne-** Michelle thanked Corinne for her hard work as Corinne has merged the two documents. Scope of Practice was completed in 2015 and Staffing recommendation by modality was completed last year. It was much more appropriate to model it after the National Kidney Foundation-Scope of practice document. It is now on website as one document. Staffing recommendations have more context and meaning when paired with the scope of practice document. It is now available on new website as one document and It will assist in engaging members. Michelle noted that Dianne has shared that it helped to increase from one FTE to two in PEI-this document helped. In Halifax, it was also referred to when they were looking at caseload combinations.

Corinne-Question point of business regarding amendments update to our constitutions and policy and procedures-as a result at last year's AGM, CANSW went from three to one representation in Ontario. Michelle noted this has been changed and updated in the constitution now.

**iv)Social Media Platform-Veronica**

Social media platform-reiterate that CANSW now has a social media profile thanks to Veronica available on

		<p>Facebook (CANSW Renal), Twitter, Instagram and LinkedIn. Michelle acknowledged Veronica's work with this platform and to make those active.</p> <p><b>v)Roundtable to follow-Michelle, Neil</b>-following AGM</p> <p><b>Mary Lou Karley Mentorship Award</b></p> <p>Presented by Corinne -Sarah Allen Awarded Mary Lou Karley Award. Congratulations Sarah Allen!</p> <p><b>Jane Dicks Award</b></p> <p>Presented by Michelle-Anna Deveau Awarded Jane Dicks Award. Congratulations Anna!</p>	
<p><b>9.0</b></p>	<p><b>Awards</b></p>		
<p><b>10.0</b></p>	<p><b>Elections-Vacant Positions</b></p>	<p><b>(Motion Required)</b> Neil Thompson Neil highlighted the nominating committee consisted of himself, Marisa Reise, Shirley Pulkkinen.</p> <p>Nominations were accepted from the floor and job description on CANSW website, Robert's rules followed.</p> <p>Continuing on for the remainder of their term is Dianne Levesque as Secretary, Sarah Allen as Treasurer, Aman Dhaliwal for AB/NWT Rep, Amy Frey as BC/Yukon Rep and Veronica Javier as ON Rep.</p>	

11.		<p>Sask/Man Rep Tricia Hutton is stepping down. Carly Froese was nominated. No further nominations from the floor and Neil declared Carly elected by acclamation.</p> <p>Neil highlighted CANSW is doing something different this year. For BC/Yukon Jody Max was willing to be nominated as a co-representative for BC. No further nominations. Jody Max elected by acclamation to be a co-representative for BC/Yukon</p> <p>Anna Deveaux is stepping down from Atlantic/Quebec Rep. Samantha Mason was nominated. No further nominations. Samantha was elected by acclamation.</p> <p>Corinne MacNab is stepping down in her role as Vice President. Tricia Hutton is prepared to be nominated. No further nominations. Tricia Hutton was elected by acclamation.</p> <p>Michelle Jensen is stepping down in her role as President, having completed her both terms. Corinne Macnab is prepared to be nominated. No further nominations. Corinne MacNab was elected by acclamation.</p> <p>Note: Michelle is now the Past President. Neil Thompson is retiring.</p> <p>Nominations Closed, Elections complete.</p>	
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	<p><b>Formal Thank-Yous</b></p>	<p>Michelle gave Thanks to the Conference Planning Committee, Tricia Hutton, Rachel Charpentier, Anna Deveaux, Corinne MacNab, Sarah Allen and Dianne Levesque. Michelle gave a heartfelt thank you to our sponsors, for their support and generosity Thank you to each of the Executives, to everyone for their membership, support and thank you for privilege to be president. Thank to Corinne to her great support as Vice President. Thank you to for excellent presentations.</p>	
<p>12.</p>	<p><b>Adjournment</b></p>	<p>Motion to Adjourn: Anna made the motion, Neil accepts. Michelle noted of Anna and Neil retiring and extraordinary contribution to CANSW.</p>	
<p>1.0</p>	<p><b>Roundtable Discussion Notes</b></p>	<p>Roundtable lead by Neil Thompson with a beginning discussion of the future direction of the CANSW conferences; with one direction looking into partnering with CANNT. Neil asked to consider what direction to give to Corinne and colleagues on the executive. Inviting online as well. Corinne noted a survey monkey to get more feedback previously suggested from Shirley. It was reminded for those online if they have anything to share to unmute.</p>	

Michelle noted for those who missed it in earlier discussion; a contact from CANNT Journal had invited contributions from our social work area, if anyone is interested to publish any work and it was a very warm invitation from the editor.

Neil asked Corinne to speak about a possible conference in Toronto to dovetail it in 2020 with Mental Health and Addictions. Corinne indicated nothing at this point, however she is on a couple of mailing list, she had thought to dovetail with a one day conference with this topic as we are struggling with expertise in this area. She still looking into this however the location is yet to be determined.

Neil noted the possibility, as discussed earlier, we could perhaps help to organize a day of psycho-social focus with CANNT along with Kidney foundation. Noting that the nurses and technicians may find this helpful as they are the ones going into the homes and having interaction with the patients. Neil put this out online on thoughts of partnering with CANNT. He noted historically we withdrew from CANNT as the Social Worker role was lost in this experience.

Shirley noted we have had some good success with joining with our colleagues, but we have had better conferences than some of their colleagues. She noted that we should really be good control of our agenda and topics. Shirley noted she has been in renal for 30 years, and nurses have wanted to come to their conferences. She highlighted the benefits, but really concerned of getting absorbed with NKF, who tried to take over and it didn't go as smooth as what we would like.

Neil agreed and gave an example of Nephrology managers they have their own conferences but do it with Nephrologists, however, maintain their own agenda. He



		<p>highlighted it would be easier for our sponsors. Neil was presenter in Halifax at this conference and it worked well. Shirley (for Amanda) noted that the CANNT conferences are very expensive.</p> <p>It was noted from the floor that some social workers are concerned it would be harder to get funding for a nurse's conference.</p> <p>Shirley suggested perhaps social workers could share room with the nurses that is already being funded as shared expenses.</p> <p>Samantha noted if there is more access online, through webinars or Zoom, this may be helpful. As it can be difficult to go out of province.</p> <p>Neil noted BC Renal who expands through this way via webinars.</p> <p>Michelle noted if there could be a way to have this after a conference and reassure that it is available via webinar. Kidney foundation of Ontario has offered to host. Lisa suggested promoting the CANSW conference out there to other professionals. Corinne said they did promote the conference in the past and nurses did attend.</p> <p>Sarah suggested to have conference topic more vague for this to bring interest, however she acknowledged some feedback that some preferred that it was just for social workers.</p> <p>Sarah noted that our agenda was sent out to our colleagues and there was a couple of people interested.</p> <p>Michelle highlighted that Corinne worked on two letters, one for new members of CANSW and one new to Nephrology. CANSW now can provide a letter to educate them about CANSW and that gives them what the CANSW membership offers. This is a little more formal and structured. It went out to the list serve. Corinne noted that this idea came from Lisa.</p>	
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